**MS Australia**

**Research Progress Report**

This Progress Report should detail the progress made as at **31st December** on the MS Australia grant.

Recipients of a Project Grant or Incubator Grant should also submit a General Ledger Financial Statement (GL account statement) for this project as at the **31st December.**

Please submit the completed report to [grants@msaustralia.org.au](mailto:grants@msaustralia.org.au) by the **31st March**.

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| **SECTION 1. IDENTIFYING DETAILS** | |
| **Grant ID number** | XX-YYY |
| **Grant Type** | Delete as applicable [Project Grant, Postdoctoral Fellowship, Postgraduate Scholarship, Ian Ballard Travelling Award, Incubator Grant, Vacation Scholarship] |
| **Principal investigator name** |  |
| **Principal investigator email address** |  |
| **Office telephone numbers** |  |
| **Mobile telephone number** |  |
| **Institution** |  |
| **Research start year** |  |
| **Research end year** |  |
| **Is this a Final Report?** | Yes/No |
| **Research Lay Title** | |
| **Research Scientific Title** | |

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| **SECTION 2. LAY SUMMARY OF YOUR PROGRESS** |
| **Briefly describe the aims and outcomes of this project using clear lay terminology. Please clearly indicate if there is any sensitive information in this progress report that should remain confidential for now.**  Limit 300 words |
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| **SECTION 3. RESEARCH COMPLETED THIS YEAR** |
| **3.1.** **Describe the progress made on this project this year,according to the original funded research aims.** Limit 800 words |
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| **3.2.** **Describe the key outcomes to date. How you are measuring success?**  Limit800 words |
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| **3.3. What did you learn?**  Limit 500 words |
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| **3.4. If this is your Final Research Progress Report for this grant, please summarise your conclusions.**  Limit 500words |
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| **3.5. Are there any circumstances that occurred this year which affected your progress? Please explain how you will mitigate against these circumstances to successfully complete your project** Limit400 words  **If this will result in an unavoidable delay to the project completion date, please also complete a** [**Change Request Form**](https://www.msaustralia.org.au/wp-content/uploads/2023/01/grant-change-request-form.docx) **and send to** [**grants@msaustralia.org.au**](mailto:grants@msaustralia.org.au)**.** |
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| **3.6. List published papers, oral and/or poster presentations as a result of this grant.**  **Include manuscripts in preparation or in submission / under review, prefaced by an asterisk.** |
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| **3.7. Did any patent applications arise from this work?** |
| Yes/No/Planned  If Yes, please provide details (limit 200 words). |
| **3.8. Were any clinical assays developed from this work?** |
| Yes/No/Planned  If Yes, please provide details (limit 200 words). |
| **3.9. Did any research assays or new methods develop from this work?** |
| Yes/No/Planned  If Yes, please provide details (limit 200 words). |
| **3.10. Were you successful in any further grant applications as a result of this work?** |
| Yes/No/Planned  If Yes, please provide details (limit 200 words).. |
| **3.11. Were any Honours/Masters/PhD theses submitted because of this work?** |
| Yes/No/Planned  If Yes, please provide details (including year of submission limit 200 words). |
| **3.12. Were any new genes, risk factors or therapeutic targets for MS discovered through this work?** |
| Yes/No  If Yes, please provide details (limit 200 words). |
| **3.13. Did new collaborations arise from this work?** |
| Yes/No  If Yes, please provide details (limit 200 words). |

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| **SECTION 4. RESEARCH TO BE COMPLETED** |
| **4.1. Describe the direction of your research over the next 12 months, according to the original project aims.**  Limit 400 words |
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| **SECTION 5. FINANCIAL SUMMARY** |
| **5.1. What was the funding amount you received and how was it actually spent (detail item/activity and amount spent in dollar terms)? Include any funds carried over from previous year(s) of the grant**  Limit 200 words |
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| **5.2. If there are funds to be carried over, describe how you expect to expend these funds. Have there been any extenuating circumstances that result in funds being unexpended?** |
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| **5.3. If this is the Final Report, are there any unspent funds?**  MS Australia will raise an invoice to reclaim unspent funds. |
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***Important note: Recipients of Project Grants and Incubator Grants must also submit a General Ledger Financial Statement to 31st December, signed by the financial officer at your institution by 31st March. If needed, a template is available from*** [***here***](https://www.msaustralia.org.au/grant-report-templates/)***.***